



## WILLOW GLEN ELEMENTARY

*A great neighborhood school for more than a century*

**Willow Glen Elementary PTA  
November 9, 2010 MEETING  
6:30 p.m.**

### **Willow Glen Elementary School Library**

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- 6:30 Welcome
- a. Call to Order
  - b. Establish Quorum
  - c. Welcome and Introductions
  - d. Thank You/Recognition
- 6:35 Consideration of Minutes – October 19, 2010
- 6:45 Principal's Message
- 7:00 Action Items
- a. 2009/2010 Audit
  - b. Budget approval for Tiger Gala
  - c. Budget approval for TWBI t-shirts
  - d. Parent/Child Event
  - e. Authorization of Cash Expenditures
  - f. Authorization and Ratification of Cash Disbursements
- 7:20 Information Items/Communications
- a. Annual Giving Campaign
  - b. Membership Update
  - c. Fundraising Events
  - d. History Project Update
  - e. Science Program Update
- 7:40 Upcoming Events
- a. Book Faire
  - b. Tree Lighting Ceremony
- 7:50 Other Announcements/New Business
- 8:00 Set Next Meeting and Adjournment